



Oversight and Governance

Chief Executive's Department
Plymouth City Council
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CITY COUNCIL – SUPPLEMENT PACK

Monday 25 January 2021
2.00 pm

Members:

Councillor Mavin, Chair

Councillor Winter, Vice Chair

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Bowyer, Mrs Bowyer, Mrs Bridgeman, Buchan, Carson, Churchill, Coker, Cook, Corvid, Dann, Darcy, Sam Davey, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Haydon, Hendy, James, Mrs Johnson, Jordan, Kelly, Laing, Michael Leaves, Samantha Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler and Wiggins.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please see enclosed additional information relating to item 13.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

13. Calendar of Meeting 2021/22

(Pages 1 - 6)

City Council



| | |
|--------------------------|--|
| Date of meeting: | 25 January 2021 |
| Title of Report: | Plymouth City Council committee meeting dates 2021/22 |
| Lead Member: | Councillor Peter Smith (Deputy Leader) |
| Lead Strategic Director: | Giles Perritt (Assistant Chief Executive) |
| Author: | Jamie Sheldon (Senior Governance Advisor) |
| Contact Email: | jamie.sheldon@plymouth.gov.uk |
| Your Reference: | JS21 |
| Key Decision: | No |
| Confidentiality: | Part I - Official |

Purpose of Report

The purpose of this report is to provide the Plymouth City Council committee meeting dates for 2021/22. Consideration has been given to avoiding the schedule of main political party conferences, the Local Government Association conference and other key clashes in proposing these dates.

Recommendations and Reasons

That Council:

1. Notes the following dates for meetings to be held in 2021 and 2022;
2. Authorise the Assistant Chief Executive to publish a revised calendar of meetings in consultation with the Leader of the Council and the Leader of the Opposition should the date of the local election in 2021 be changed.

Alternative options considered and rejected

The Council's Annual calendar of meetings gives notification of proposed dates to aid Councillors in their diary planning.

Relevance to the Corporate Plan and/or the Plymouth Plan

The meetings of Council are a central element of the democratic process of the Council which supports the democratic values of the Corporate Plan

Implications for the Medium Term Financial Plan and Resource Implications:

None identified.

Carbon Footprint (Environmental) Implications:

There are no direct implications.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

None identified.

Appendices

| Ref. | Title of Appendix | Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i> | | | | | | |
|------|--------------------|--|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| A | Committee Calendar | | | | | | | |

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

| Title of any background paper(s) | Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i> | | | | | | |
|----------------------------------|--|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | | |

Sign off:

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|--|----------------------|-----|-----------------------------|------------|--|----|--|--------|--|---------------|--|
| Fin | pl.20. 21.2 18 | Leg | It/360 22/2 1012 1 | Mon Off | | HR | | Assets | | Strat Proc | |
| Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive) | | | | | | | | | | | |
| Please confirm the Strategic Director(s) has agreed the report? Yes | | | | | | | | | | | |
| Date agreed: 21/01/2020 | | | | | | | | | | | |
| Cabinet Member approval: Councillor Pete Smith (Deputy Leader) | | | | | | | | | | | |
| Date approved: 21/01/2020 | | | | | | | | | | | |

Programme of Ordinary Meetings of the Council and Committees 21/22

| JUNE 2021 | | AUGUST 2021 | |
|-----------|---|-------------|---|
| T 1 | | M 2 | |
| W 2 | | T 3 | Licensing Sub Committee (provisional) |
| Th 3 | | W 4 | Scrutiny Management Board |
| Fr 4 | | Th 5 | Taxi Licensing |
| | | F 6 | |
| M 7 | | M 9 | |
| T 8 | Cabinet | T 10 | Cabinet |
| | Licensing Committee | | |
| | Licensing Sub Committee (provisional) | | |
| W 9 | Scrutiny Management Board | W 11 | |
| Th 10 | Taxi Licensing | Th 12 | |
| F 11 | | F 13 | |
| M 14 | City Council | M 16 | |
| T 15 | | T 17 | Licensing Sub Committee |
| W 16 | | W 18 | |
| Th 17 | Health and Wellbeing Board | Th 19 | Planning Committee |
| F 18 | Devon and Cornwall Police and Crime Panel (Provisional) | F 20 | |
| M 21 | | M 23 | |
| T 22 | Licensing Sub Committee (provisional) | T 24 | |
| W 23 | | W 25 | |
| Th 24 | Planning Committee | Th 26 | |
| F 25 | Chief Officer Appointments Panel | F 27 | Chief Officer Appointments Panel |
| M 28 | Corporate Parenting Group | M 30 | BANK HOLIDAY |
| T 29 | | T 31 | Licensing Sub Committee (provisional) |
| W 30 | | | SEPTEMBER 2021 |
| | JULY 2021 | W 1 | |
| Th 1 | | Th 2 | Taxi Licensing |
| F 2 | | F 3 | |
| M 5 | | M 6 | Corporate Parenting Group |
| T 6 | Licensing Sub Committee (provisional) | T 7 | Cabinet |
| W 7 | Education and Children's Social Care OSC | W 8 | Education and Children's Social Care OSC |
| Th 8 | Taxi Licensing | Th 9 | |
| F 9 | | F 10 | Devon and Cornwall Police and Crime Panel (Provisional) |
| M 12 | | M 13 | City Council |
| T 13 | Cabinet | T 14 | Licensing Sub Committee (provisional) |
| W 14 | Brexit, Infrastructure and Legislative Change OSC | W 15 | Brexit, Infrastructure and Legislative Change OSC |
| Th 15 | | Th 16 | Planning Committee |
| F 16 | | F 17 | |
| M 19 | | M 20 | Audit and Governance Committee |
| T 20 | Licensing Sub Committee (provisional) | T 21 | |
| W 21 | Performance, Finance and Customer Focus OSC | W 22 | Performance, Finance and Customer Focus OSC |
| Th 22 | Planning Committee | Th 23 | |
| F 23 | Mount Edgcumbe Joint Committee | F 24 | Chief Officer Appointments Panel |
| M 26 | Audit and Governance Committee | M 27 | |
| T 27 | | T 28 | Licensing Committee (provisional) |
| | | | Licensing Sub Committee (provisional) |
| W 28 | Health and Adult Social Care OSC | W 29 | Health and Adult Social Care OSC |
| Th 29 | | | |
| F 30 | Chief Officer Appointments Panel | Th 30 | Taxi Licensing |

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|-------|---|-------|---|
| | OCTOBER 2021 | | |
| F 1 | | M 13 | Corporate Parenting Group |
| M 4 | | T 14 | |
| T 5 | | W 15 | Scrutiny Management Board |
| W 6 | Scrutiny Management Board | Th 16 | Taxi Licensing |
| Th 7 | Health and Wellbeing Board | F 17 | Chief Officer Appointments Panel |
| F 8 | | | |
| M 11 | | M 20 | |
| T 12 | Cabinet | T 21 | Licensing Sub Committee (provisional) |
| | Licensing Sub Committee (provisional) | | |
| W 13 | | W 22 | |
| Th 14 | Planning Committee | Th 23 | |
| F 15 | | F 24 | |
| M 18 | | M 27 | BANK HOLIDAY |
| T 19 | | T 28 | BANK HOLIDAY |
| W 20 | | W 29 | |
| Th 21 | | | |
| F 22 | | | JANUARY 2022 |
| M 25 | | M 3 | BANK HOLIDAY |
| T 26 | Licensing Sub Committee (provisional) | T 4 | |
| | | | |
| W 27 | | W 5 | |
| Th 28 | Taxi Licensing | Th 6 | |
| F 29 | Chief Officer Appointments Panel | F 7 | Scrutiny Management Board |
| | NOVEMBER 2021 | | |
| M 1 | | M 10 | |
| T 2 | | T 11 | Cabinet |
| W 3 | | | Licensing Sub Committee (provisional) |
| Th 4 | | W 12 | |
| F 5 | | Th 13 | Planning Committee |
| | | F 14 | |
| M 8 | | M 17 | Budget Scrutiny |
| T 9 | Cabinet | T 18 | Budget Scrutiny |
| | Licensing Sub Committee (provisional) | | |
| W 10 | | W 19 | |
| Th 11 | Planning Committee | Th 20 | Taxi Licensing |
| F 12 | Devon and Cornwall Police and Crime Panel (Provisional) | F 21 | Chief Officer Appointments Panel |
| M 15 | | M 24 | City Council |
| T 16 | | T 25 | Licensing Sub Committee (provisional) |
| W 17 | Education and Children's Social Care OSC | W 26 | |
| Th 18 | | Th 27 | Health and Wellbeing Board |
| F 19 | Mount Edgcombe Joint Committee | F 28 | Devon and Cornwall Police and Crime Panel (Provisional) |
| | | M 31 | |
| M 22 | City Council | | FEBRUARY 2022 |
| T 23 | Licensing Sub Committee (provisional) | T 1 | |
| | | | |
| W 24 | Health and Adult Social Care OSC | W 2 | |
| | | | |
| Th 25 | Taxi Licensing | Th 3 | |
| F 26 | Chief Officer Appointments Panel | F 4 | |
| | | | |
| M 29 | Audit and Governance Committee | M 7 | |
| T 30 | | T 8 | Cabinet |
| | | | Licensing Sub Committee (provisional) |
| | DECEMBER 2021 | W 9 | |
| W 1 | Performance, Finance and Customer Focus OSC | Th 10 | Planning Committee |
| Th 2 | | F 11 | Lord Mayor Selection Committee |
| F 3 | | | Devon and Cornwall Police and Crime Panel (Provisional) |
| M 6 | | M 14 | |
| T 7 | Cabinet | T 15 | |
| | Licensing Committee/Licensing Sub Committee (provisional) | W 16 | Education and Children's Social Care OSC |
| W 8 | Brexit, Infrastructure and Legislative Change OSC | Th 17 | Taxi Licensing |
| Th 9 | Planning Committee | F 18 | |
| F 10 | | | |

| | | | |
|-------|---|-------|---------------------------------------|
| M 21 | | M 25 | |
| T 22 | Licensing Sub Committee (provisional) | T 26 | |
| W 23 | Brexit, Infrastructure and Legislative Change OSC | W 27 | |
| Th 24 | | Th 28 | Planning Committee |
| F 25 | Chief Officer Appointments Panel | F 29 | Chief Officer Appointments Panel |
| M 28 | City Council | | MAY 2022 |
| | MARCH 2022 | M 2 | BANK HOLIDAY |
| T 1 | | T 3 | Licensing Sub Committee (provisional) |
| W 2 | Performance, Finance and Customer Focus OSC | W 4 | |
| Th 3 | Health and Wellbeing Board | Th 5 | |
| F 4 | | F 6 | |
| M 7 | | M 9 | |
| T 8 | Cabinet | T 10 | |
| | Licensing Sub Committee (provisional) | | |
| W 9 | Health and Adult Social Care OSC | W 11 | |
| Th 10 | | Th 12 | Planning Committee |
| F 11 | | F 13 | |
| M 14 | Corporate Parenting Group | M 16 | |
| T 15 | Scrutiny Management Board | T 17 | Licensing Sub Committee (provisional) |
| | | | |
| W 16 | | W 18 | |
| Th 17 | Planning Committee | Th 19 | Taxi Licensing |
| F 18 | | F 20 | City Council - AGM |
| M 21 | City Council | M 23 | |
| T 22 | Licensing Sub Committee (provisional) | T 24 | |
| W 23 | | W 25 | |
| Th 24 | Taxi Licensing | Th 26 | |
| F 25 | Chief Officer Appointments Panel | F 27 | Chief Officer Appointments Panel |
| M 28 | Audit and Governance Committee | M 30 | |
| T 29 | | T 31 | Licensing Sub Committee (provisional) |
| W 30 | | | |
| Th 31 | | | |
| | APRIL 2022 | | |
| F 1 | | | |
| M 4 | | | |
| | | | |
| T 5 | Licensing Sub Committee (provisional) | | |
| W 6 | | | |
| Th 7 | | | |
| F 8 | | | |
| M 11 | | | |
| T 12 | | | |
| | | | |
| W 13 | | | |
| Th 14 | Planning Committee | | |
| F 15 | BANK HOLIDAY | | |
| M 18 | BANK HOLIDAY | | |
| T 19 | Licensing Sub Committee (provisional) | | |
| W 20 | | | |
| Th 21 | | | |
| F 22 | | | |

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